

Sibton Parish Council

Members are summoned to a meeting of the Parish Council which will be held on Monday, February 26th 2018 in the Peasehall and Sibton Methodist Meeting Room, Sibton at 7-30pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: paul.widdowson1@btinternet.com

Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillors:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To confirm the Minutes** of the Parish Council Meetings held on Monday, December 19th 2017 and Friday, February 2nd 2018:
- 7) **Website:** Councillors to have an update on the development of the Website including Funding and Training.
- 8) **Highway Matters:** To update councillors on Highway Matters.
- 9) **General Data Protection Requirements:** To discuss the implications for the Council:

10) **Planning Matters:** To agree and discuss the following planning applications.

Proposal: *Side and Rear Extension:*

Address: *1 The Causeway Sibton Suffolk IP17 2JA:*

Reference: *DC/18/0210/FUL:*

11) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

12) **Financial Report:**

a) **Balances at the Bank on February 12th 2018:** To receive an update on the current financial status.

b) **Cheques for payment:** To review receipts and approve payments.

c) **External Audit Arrangements:** Clerk to update councillors on the Internal and External Audit Regulations.

13) **Audit Arrangements:** Councillors to review and agree arrangements:

14) **Council Risk Assessment Procedures:** Councillors to review and agree procedures:

15) **Council Asset Register:** Councillors to review and agree register:

16) **To decide the date and receive agenda items** for the next Parish Council Meeting: