

Sibton Parish Council

Members are summoned to a meeting of the Parish Council which will be held on Thursday, February 7th 2019 in the Peasenhall and Sibton Methodist Meeting Room, Sibton at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 6) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: paul.widdowson1@btinternet.com

Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **Co-option of Councillor:**
 - a) To consider any applicants who have applied for the vacancy on the Council:
 - b) To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted:
- 5) **To receive a report** from the County and District Councillor:
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 7) **To confirm the Minutes** of the Parish Council Meeting held on November 26th 2018.
- 8) **Environment Agency:** To update on the work on Pouy Street.
- 9) **Village Sign:** Update on Village Sign:
- 10) **Noticeboards:** Update on website address signs on the noticeboards and to have Perspex in the noticeboards.

- 11) **St. Peter's Churchyard:** Councillors to discuss the churchyard
- 12) **Friston Building and Solar Panels:** Councillors to discuss the effect on Sibton of the new buildings and Solar Panels in Friston.
- 13) **SCDC Local Plan Consultation:** Councillors to discuss a response to the SCDC Local Plan
- 14) **Planning Matters:** To agree and discuss the following planning applications.

Proposal: Trees in rear garden of Lane House and in Sibton Abbey grounds bordering Lane House drive: 1. Oak - crown reduce by 30% and thin to reduce shading to garden and house. 2. Ash - crown reduce by 30% and thin to reduce shading to garden and house. 3. Beech - crown reduce by 7m. to reduce shading on lawn. 4 and 5: Sycamore - crown reduce by 7m. to reduce shading to lawn and to clear cables. 6. To fell tree because of excess shading to house, courtyard and footpath. 7. crown reduction of up to 8m. and thinning to reduce shading to house, courtyard and footpath. 8. Lime - to remove epicormic basal growth and reduce crown by 7m. to reduce shading to office, driveway and courtyard.

Address: Lane House, Pouy Street, Sibton, Suffolk. IP17 2JH

Ref: DC/19/0223/TCA

- 15) **Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received and the administration of the Council:
- 16) **Financial Report:**
 - a) **Balances at the Bank on January 12th 2018:** To receive an update on the current financial status:
 - b) **Receipts and Cheques for payment:** To review receipts and approve payments:
- 17) **SALC Payroll Service Level Agreement:** Councillors to agree payroll agreement with SALC.
- 18) **To agree Audit Arrangements:** Councillors to review and agree arrangements:
- 19) **To agree Council Risk Assessment Procedures:** Councillors to review and agree procedures.
- 20) **To agree Council Asset Register:** Councillors to review and agree register.
- 21) **To receive information and agenda items** for the next Parish Council Meeting: