

# Sibton Parish Council

Members are summoned to a Meeting of the Parish Council which will be held virtually via Zoom on Monday, May 18th 2020 at 7pm. Please use the code sent to you by email.

Members of the public who would like to attend – please send an email to [sibtonparishclerk@gmail.com](mailto:sibtonparishclerk@gmail.com) and the code will be sent to you.

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 12) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: **Paul Widdowson**

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:  
Tel: 01986 872114: Email: [sibtonparishclerk@gmail.com](mailto:sibtonparishclerk@gmail.com)

## Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillor:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
  - 1) **To confirm the Minutes** of the Parish Council Meeting held on January 27th 2020.
  - 2) **Highways and Speeding:** Councillors to discuss speeding equipment.
  - 3) **Village Sign:** Councillors to consider its repainting.
  - 4) **Sibton Future:** Councillors to discuss Cllr. C. Nicholson's ideas.
  - 5) **Defibrillator:** Update on the planned project.
  - 6) **Section 106 Money:** Can the Trustees of Sibton & Peasenhall Playing Field make use of the funds available?
  - 7) **Projector** – Update on the purchase of a projector for use by the Clerk and Councillors in future Parish Meetings.

8) **Planning Matters:** To agree and discuss planning issues.

**Proposal:** Erection of 4m x 7m single storey extension to rear of property. With 6m bi-folding doors to garden. Large roof light/roof lantern & materials to match existing.

**Address:** Primrose Cottage, Yoxford Road, Sibton, Saxmundham, Suffolk. IP17 2RT

**Ref:** DC/20/1566/FUL

9) **Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received and the administration of the Council:

10) **Financial Report:**

a) **Balances at the Bank on May 12th 2020:** To receive an update on the current financial status:

b) **Receipts and Cheques for payment:** To review receipts and approve payments:

11) **To buy Fido Bins for Pouy Street:** Councillors to discuss whether to buy Fido Bins to be installed in Pouy Street.

12) **To agree Council Asset Register:** Councillors to review and agree the register.

13) **To agree Internal Control Statement and Reports:** Councillors to review and agree the Statement and Reports:

14) **Accounts year ending March 31<sup>st</sup> 2020:** Review of the Accounts for Internal Audit and any questions:

a) **To approve Section 1 of the Annual Return and sign declaration:**

b) **To approve Section 2 of the Annual Return and sign declaration:**

c) **To agree the accounts for the year ending 31<sup>st</sup> March 2020:**

d) **Acceptance of financial report and year end accounts:**

e) **To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption':**

15) **To receive information and agenda items** for the next Parish Council Meeting on July 27<sup>th</sup> 2020: