

Sibton Parish Council

Members are summoned to a meeting of the Parish Council which will be held on Monday, January 27th 2020 in the Peasenhall and Sibton Methodist Meeting Room, Sibton at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: **Paul Widdowson**

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: sibtonparishclerk@gmail.com

Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillor:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
 - 1) **To confirm the Minutes** of the Parish Council Meetings held on November 25th 2019.
 - 2) **Highways and Speeding:** Councillors to discuss speeding equipment.
 - 3) **Village Sign:** Councillors to consider its repainting.
 - 4) **Sibton Future:** Councillors to discuss Cllr. C. Nicholson's ideas.
 - 5) **To consider a working party to establish what audio-visual equipment the Council needs for meetings including a laptop and projector:** To discuss the audio-visual equipment including laptops and projectors for use by the Clerk and councillors in future Parish Meetings.
- 6) **Planning Matters:** To agree and discuss planning issues.

- 7) **Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received and the administration of the Council:
- 8) **Financial Report:**
 - a) **Balances at the Bank on January 12th 2020:** To receive an update on the current financial status:
 - b) **Receipts and Cheques for payment:** To review receipts and approve payments:
- 9) **General Privacy Notice and Privacy Notices for Staff and Councillors –** Councillors to discuss and agree these policies so that the Council conforms to GDPR.
- 10) **To agree Audit Arrangements:** Councillors to review and agree arrangements:
- 11) **To agree Council Risk Assessment Procedures:** Councillors to review and agree procedures.
- 12) **To agree Council Asset Register:** Councillors to review and agree register.
- 13) **To receive information and agenda items** for the next Parish Council Meeting: