

Sibton Parish Council

Members are summoned to a Meeting of the Parish Council which will be held virtually via Zoom on Monday, March 22nd 2021 at 7pm. Please use the code below.

Members of the public who would like to attend – please use the code below.

https://us02web.zoom.us/j/89751004815?pwd=ejl5Z2Z2QrQlUwbVNqQVg4RVNUWENBQT09

Meeting ID: 897 5100 4815

Passcode: 192186

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 6) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: **Paul Widdowson**

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: sibtonparishclerk@gmail.com

Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillor:
- 5) **Communities Officer at East Suffolk Council Presentation:** Nicola Jenner to give a presentation.
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
 - 1) **To confirm the Minutes** of the Parish Council Meeting held on January 25th 2021 and the Extra-Ordinary Parish Council Meetings on February 9th 2021 and March 3rd 2021.
 - 2) **Highways and Speeding:** Councillors to discuss speeding equipment.

- 3) **Broadband:** Councillors to discuss the availability of Broadband.
- 4) **Snowplough:** Councillors to discuss snowploughs.
- 5) **Planning Matters:** To agree and discuss planning issues.
- 6) **Clerk's Report, Correspondence and Donations:** The Clerk to update the council on correspondence received and the administration of the Council:
- 7) **Financial Report:**
 - a) **Balances at the Bank on March 12th 2021:** To receive an update on the current financial status:
 - b) **Receipts and Cheques for payment:** To review receipts and approve payments:
- 8) **Internet Banking:** Update on adding this payment option to the HSBC Bank Account:
- 9) **To agree Internal Control Statement and Reports:** Councillors to review and agree the Reports:
- 10) **New Policies:** Councillors to discuss and agree the following policies and Assessments:
 - Audit and Impact Assessment
 - Data Consent Form
 - Data Protection and Information Management Policy
 - Procedures for Dealing with Data Breaches
 - Procedures for Dealing with Subject Access Requests
- 11) **Current Policies:** Councillors to review and agree the following policies:
 - Equal Opportunities Policy
 - Privacy Notice for Residents
 - Privacy Notice for Staff and Councillors
 - Privacy Notice for New Councillors
- 12) **To receive information and agenda items** for the next Parish Council Meeting on May 24th 2021: