

# **Sibton Parish Council**

**Members are summoned to the Parish Council Meeting which will be held on Monday, November 20th 2023 in the Peasenhall and Sibton Methodist Meeting Room, Sibton at 7pm:**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth. IP19 8DR:  
Tel: 01986 872114: Email: [sibtonparishclerk@gmail.com](mailto:sibtonparishclerk@gmail.com)

## **Agenda:**

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report from the County and District Councillors:**
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To confirm the Minutes of the Parish Council Meeting held on Monday, September 18th 2023:**
- 7) **Village Sign:** Councillors to receive an update on the Village Sign.
- 8) **Highways and Speeding:** Councillors to discuss Parish Highways and to receive an update on the cutting back of the hedges.
- 9) **Footpath in Pouy Street:** Councillors to discuss the movement into the river.

**10) Planning Matters:** To agree and discuss the following planning applications.

**Proposal:** 1no. Walnut (1 on plan) - Crown reduction by 40% 2no. Unknown species (2 and 3 on plan) - Fell 1no. Beech (4 on plan) - Crown reduction by 9 metres 3no. Sycamore (5, 6 and 8 on plan) - Pollard to previous pruning points 1no. Sycamore (7 on plan) - Pollard to 5 metres above ground 1no. Unknown species (9 on plan) - Remove basal growth and crown reduce to 2 metres below previous pruning points

**Address:** Lane House, Pouy Street, Sibton, Saxmundham, Suffolk. IP17 2JH

**Ref:** DC/23/4108/TCA

**11) Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

**12) Bank Accounts Review:** Update on the changes to the Parish Council's Bank Accounts.

**13) Financial Report:**

**a) Balances at the Bank on November 12th 2023:** To receive an update on the current financial status.

**b) Payments and Receipts:** To review receipts and approve payments.

**14) Clerk's Pay 2023-2024:** To agree the Local Government Services Pay Scale for 2023-2024 and therefore the Pay Increase for the Clerk backdated to April 1<sup>st</sup> 2023. To also review the Clerk's Contract and Pay for 2023-2024:

**15) Budget and Precept:** Councillors to agree the Budget and set the Precept for 2024-2025.

**16) To decide the date and receive agenda items for the next Parish Council Meeting:**