

# **Sibton Parish Council**

**An Extra-Ordinary Meeting of the Parish Council was held on Monday, April 23rd 2018 at 7-30pm in the Peasenhall and Sibton Methodist Meeting Room, Sibton.**

## **Minutes:**

### **Present:**

Cllr. A. Dale (Chair); Cllr. A. Candler, Cllr. A. Cable; Cllr. S. Lear; Cllr. R. Levett-Scrivener and Cllr. D. Sims:

### **Also Present:**

Paul Widdowson (Clerk) and one parishioner:

#### **1) Apologies:**

None

#### **2) To receive declarations of interest:**

There were no Declarations of Interest.

#### **3) Requests for dispensations:**

There were no requests for dispensations

#### **4) Co-option of Councillors:**

##### **a) To consider any applicants who have applied for the vacancy on the Council:**

There were no applicants.

##### **b) To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted:**

There were no new Councillors. As the Clerk was absent at the March 26<sup>th</sup> 2018 Parish Council Meeting, further paperwork was completed by the new Councillors elected at the last meeting.

#### **5) General Data Protection Requirements:**

The Clerk said that he had gained two quotes to be the Council's Data Protection Officer.

The two quotes are:

*Local Council Public Advisory Service: With Visit - £100: Without Visit - £75:  
DPO Centre, London: First Year - £600: Second Year Onwards - £300:*

*Because the Clerk looks after four Parish Councils, the Clerk obtained a substantial discount from the Local Council Public Advisory Service as the usual quote is 'With a Visit - £300 and Without Visit - £150.*

It was agreed to ask the Local Council Public Advisory Service to be the Council's Data Protection Officer 'With a Visit' at a cost of £100.

Proposer: Cllr. A. Cable:

Cllr. R. Levett-Scrivener:

6) **Planning Matters:**

*Fixed Entrance Signs with back lit lettering:  
Land Surrounding Sibton Park, Yoxford Road, Sibton. IP17 2LY  
DC/18/1251/ADI*

After considerable discussion with input from a parishioner, the Council decided to look at the lights in question in the dark. With the co-operation and arrangements made by the architect, councillors were able to view the signs with the lights on during the hours of darkness. All councillors agreed that the economic use of light within the design worked very effectively. The Councillors agreed that the light emitted was not too bright and is unlikely to have an adverse effect on road users or other properties.

Proposer: Cllr. D. Sims:

Cllr. R. Levett-Scrivener:

7) **To decide the date and receive agenda items for the next Parish Council Meeting:**

It was agreed that the Annual Parish Council Meeting would take place on Thursday, May 17<sup>th</sup> 2018 after the Annual Parish Meeting at 7pm.