Sibton Parish Council

A Meeting of the Parish Council was held on Thursday, February 7th 2019 in the Peasenhall and Sibton Methodist Meeting Room, Sibton at 7pm.

Minutes:

Present:

Cllr. A. Dale (Chair); Cllr. A. Cable; Cllr. S. Lear; and Cllr. D. Sims:

Also Present:

Paul Widdowson (Clerk) and six observers (all left at 8-05pm).

1) Apologies:

Cllr. A. Candler (Vice-Chair); Cllr. R. Levett-Scrivener and County and District Cllr. S. Burroughes.

2) To receive declarations of interest:

Cllr. D. Sims declared that he was a member of the 'Friends of St. Peters' for Item 11.

3) Requests for dispensations:

There were no requests for dispensations.

4) Co-option of Councillor:

a) Consideration of one applicant that has applied for one vacancy on the Council:

The Council decided to co-opt Cliff Nicholson on to the Council.

Proposer: Cllr. A. Dale: Seconder: Cllr. S. Lear

b) To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted:

As Cliff Nicholson was not at the meeting, the Declaration of Acceptance was not signed. It was agreed that the Clerk would meet with Cliff Nicholson to receive the Declaration of Office.

5) To receive a report from the County and District Councillor:

The County and District Written Reports were given out.

6) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

An observer stated that Suffolk Coastal District Council had earmarked twelve plots of land for building houses in the Parish of Peasenhall in 2016. The Parish accepted eight of them but said that four were unacceptable. He stated that one of the sites seen as favourable was the Land adjacent to the farthings which borders with the Parish of Sibton. However when it was

challenged with the Environmental Agency saying it was a flood plain and there would be loss of visual amenity too, the plot was taken off the list as well.

However it has suddenly reappeared in the local plan with fourteen dwellings to be built on the site. An Observer said that the dwellings already there in Sibton had a foul drainage problem. It was believed by the observers that a Trust owns the land and at a recent Peasenhall Parish Council Meeting there had been some controversy as it seems that there are some connections between the Trust and Peasenhall Parish Council.

The Observers wanted to know if Sibton Parish Council had been consulted and they wanted assurances that the land would not be sold which they believe they cannot get from Peasenhall Parish Council.

Cllr. S. Lear said that as the development in question was solely within the Peasenhall Parish Council boundaries, Sibton Parish Council could only comment on the development as it affected Sibton Parish which they would do regarding the potential flooding problem. The Council said that it would make a submission to the Local Plan which would mention the site in question but only in how it affected Sibton.

7) To agree the Minutes of the Parish Council Meeting held on November 26th 2018 and to confirm the Minutes of Parish Council Meeting held on October 2nd 2018 and the Minutes of the Parish Council Meeting held on October 29th 2018.

The Minutes of the Parish Council Meeting held on November 26th 2018 were agreed.

The Minutes of the Parish Council Meetings held on October 2nd and October 29th 2018 were agreed at the Parish Council Meeting on November 26th 2018 subject to some amendments being made as agreed in the meeting being added. As the amendments had been made the Minutes were confirmed.

Proposer: Cllr. D. Sims: Seconder: Cllr. A. Cable:

8) Environment Agency:

Cllr. A. Dale reported that he had received a reply from the Environment Agency regarding the river alongside Pouy Street.

9) Village Sign:

Cllr. A. Dale said that he had spoken to Cllr A. Candler who was not at the meeting. Cllr. A. Dale reported that two suppliers of Village signs had been approached regarding price and sign. The Council was now waiting for a reply.

10) Noticeboards:

Cllr. A. Cable said that he would print out a sign whilst Cllr. S. Lear agreed to laminate it. It was noted that there was broken Perspex which would be replaced.

11) St. Peter's Churchyard:

Cllr. D. Sims read out a statement from the 'Friends of St. Peter's Church' in response to the Council's opposition to the planning permission to cut down the trees. The Statement said that the trees were structurally damaging the Church.

12) Friston Building and Solar Panels:

As Cllr. R. Levett-Scrivener was not at the meeting who had asked for the topic to be on the agenda, the Council decided that this issue was not for the Parish council to discuss.

13) SCDC Local Plan Consultation:

It was agreed to make a submission to the Suffolk Coastal Local Plan Consultation especially over the land adjacent to the Farthings, Wash Lane, Peasenhall. Cllr. A. Dale had written a Draft Submission and after some discussion and amendments, it was agreed to submit it to the District Council.

Proposer: Cllr. A. Dale: Seconder: Cllr. S. Lear:

14) Planning Matters:

Proposal: *Trees in rear garden of Lane House and in Sibton Abbey grounds bordering Lane House drive: 1. Oak - crown reduce by 30% and thin to reduce shading to garden and house. 2. Ash - crown reduce by 30% and thin to reduce shading to garden and house. 3. Beech - crown reduce by 7m. to reduce shading on lawn. 4 and 5: Sycamore - crown reduce by 7m. to reduce shading to lawn and to clear cables. 6. To fell tree because of excess shading to house, courtyard and footpath. 7. crown reduction of up to 8m. and thinning to reduce shading to house, courtyard and footpath. 8. Lime - to remove epicormic basal growth and reduce crown by 7m. to reduce shading to office, driveway and courtyard.*
Address: *Lane House, Pouy Street, Sibton, Suffolk. IP17 2JH*
Ref: *DC/19/0223/TCA*

The Council approved the Planning Application.

Proposer: Cllr. S. Lear: Seconder: Cllr. D. Sims

15) Clerk's Report, Correspondence and Donations:

The Clerk reported that the HMRC had sent a letter advertising their facility for the Council to pay PAYE electronically. The Clerk also said that he had received 'Thank You' letters from the Poppy Appeal, East Anglian Air Ambulance & Citizens Advice Bureau.

16) Financial Report:

a) **Balances at the Bank on January 12th 2019:**

HSBC Community Bank Account	£9 351-94
HSBC Business Money Manager Bank Account	£6 597-63

Balances at the Bank on February 7th 2019:

HSBC Community Bank Account	£9 301-94
HSBC Business Money Manager Bank Account	£6 597-63

b) **Receipts and Cheques for payment:**

Cheques:

Chq. No. 100354	Clerk's Salary – July until December 2018	£525-15
Chq. No. 100355	Peasenhall Methodist Church	£60-00

Receipts:

BACS	Money Manager Account Interest – December 2018	£3-29

17) SALC Payroll Service Level Agreement:

The SALC Payroll Service Level Agreement was agreed.

Proposer: Cllr. A. Cable: Seconder: Cllr. D. Sims:

18) To agree Audit Arrangements:

It was agreed For SALC to be the Parish Council's Internal Auditors for the 2018-2019 Accounts.

Proposer: Cllr. S. Lear: Seconder: Cllr. D. Sims:

19) To agree Council Risk Assessment Procedures:

The Council Risk Assessment Procedures were agreed.

Proposer: Cllr. A. Dale: Seconder: Cllr. A. Cable:

20) To agree Council Asset Register:

The Council Asset Register was reviewed and agreed.

Proposer: Cllr. D. Sims: Seconder: Cllr. A. Cable:

21) To receive information and agenda items for the next Parish Council Meeting:

There were no matters of information or agenda items for the next Parish Council Meeting.

The Meeting ended at 9pm.