Sibton Parish Council

A Meeting of the Parish Council was held virtually via Zoom on Monday, March 22nd 2021 at 7pm.

Present:

Cllr. A. Dale (Chair); Cllr. A. Candler (Vice-Chair); Cllr. A. Cable; Cllr. S. Lear; Cllr. R. Levett-Scrivener and Cllr. D. Sims:

Also Present:

Paul Widdowson (Clerk); County and District Cllr. S. Burroughes (left 7-35pm); East Suffolk Council Communities Officer, Nicola Jenner (Left 7-48pm) and a parishioner:

1) Apologies:

There were no apologies.

2) To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:

Cllr. R. Levett-Scrivener and Cllr. A. Dale declared a Personal Interest in Item 10.

3) Requests for dispensations:

There were no requests for dispensations.

4) To receive a report from the County and District Councillor:

County and District Cllr. S. Burroughes reported that Suffolk County Council had a scheme to get snow cleared from the roads in the event of snowfall. He said that the County Council asked farmers to sign up to clear the snow by calling 0345 6066171. Whilst they would have to conform to some rules, they would be paid by the Council.

Cllr. A. Cable thanked County and District Cllr. S. Burroughes for the grant towards the purchase of a SID for the Parish.

County and District Cllr. S. Burroughes reported that all the schools had opened to all pupils and he thought many pupils would be glad to be back at school. He said that there had been no real rise in infections as pupils were testing themselves twice a week and he was confident the schools would be able to stay open all through the summer term.

County and District Cllr. S. Burroughes said that he had arranged a meeting with BT to see a map of where fibre wires have still not been laid in Sibton. He said that he hoped that the government's timetable for opening up after the Covid-19 lockdown

would be adhered to and he welcomed the budget and the new freeport in the east that had been announced.

County and District Cllr. S. Burroughes reported that the County Council had put aside £2m for flooding and drainage issues and he would be asking the Environment Agency some questions.

Cllr. A. Dale asked if anything could be done to stop the bus carving up the verge and that the footpath in Pouy Street is falling into the river. Together with the potholes in Willow Marsh Lane, the Clerk was asked to send these two issues by email to Cllr. S. Burroughes.

County and District Cllr. S. Burroughes reported that East Suffolk Council had not increased their section of the Council Tax and the Leisure Centres would be opening again on April 12th. He noted that staff had been furloughed and all enabling grants had been processed except one. Finally County and District Cllr. S. Burroughes said that from March 25th, the Councillors will all be in purdah pending the County Council and Police Commissioner elections on May 6th.

5) <u>Communities Officer at East Suffolk Council Presentation: Nicola Jenner to give a presentation.</u>

The Communities Officer for Framlingham, Wickham Market and Villages at East Suffolk Council, Nicola Jenner, gave a presentation.

She said that her role was to help the Enabling Communities Initiative meet the following Key Strands: 1) Community Safety such as discussing County Lines; 2) Anti-Social Behaviour Management such as working with the different agencies to sort out the causes of this anti-social behaviour; 3) Locality Act with Town and Parish Councils listing their Assets of Community Value if they have any and then in helping them under the Right to Bid to buy such assets if they come up for sale with six months given for the funds to be raised and then finally with Neighbourhood Plans, 4) Funding including how to obtain and then spend the Hardship (Coronavirus) Fund, Enabling Communities Budgets, Hidden Needs Fund and the Bounce-back Fund before concluding with the 5) Community Partnership Fund and the Community Partnership Programme and 6) the Health and Wellbeing which includes helping older people with a box of handwarmers and microwavable food, the Communities Budget giving grants of £50-£1000 to those in hardship and through the Mum's Group money is available to help those with hidden needs. Finally she said that she had 50 EAST Bags.

The Communities Officer for Framlingham, Wickham Market and Villages at East Suffolk Council, Nicola Jenner, then explained the Community Partnership Programme saying that it had a budget of £25,000 per year from 2020 – 2023 and its key priorities were to

- a) To develop opportunities for young people
- b) Reduced social isolation and loneliness
- c) Alternative, active and sustainable transport

Nicola Jenner reported that the Framlingham, Wickham Market and Villages Community Partnership Achievements 2019-21 had allocated £15,000 for an Hour Community new WAV; £3,000 for a Katch/Electric taxibus service; £800 for a Chat Bench in Great Glemham; £5,050 for increased provision of the Framlingham Area Youth Action Partnership and £3,840 for Outreach Work in Framlingham; £1 000 for a Student Life Youth Consultation at Thomas Mills High School; £2 800 for Youth Outreach Provision in Wickham Market and still to be approved is £3 510 for a Small Grant Scheme.

There were no questions.

6) <u>Public Session: Members of the public have fifteen minutes to ask</u> questions on topics on the agenda.

A parishioner proposed that he would pay for a snowplough if Peasenhall and Sibton Parish Councils were happy to contribute towards the cost. Item 10 was discussed at this point and it was agreed to look at this proposal. It was also agreed to thank the parishioner for all their hard work in clearing many roads in the recent snowfall.

7) To confirm the Minutes of the Parish Council Meeting held on January 25th 2021 and the Extra-Ordinary Parish Council Meetings on February 9th 2021 and March 3rd 2021.

The Minutes of the Parish Council Meeting held on Monday, January 25th 2021 were agreed with one amendment.

Proposer: Cllr. S. Lear: Seconder: Cllr. D. Sims:

The Minutes of the Parish Council Extra-Ordinary Meeting held on Monday, February 9th 2021.

Proposer: Cllr. S. Lear: Seconder: Cllr. A. Cable:

The Minutes of the Parish Council Extra-Ordinary Meeting held on Monday, March 3rd 2021.

Proposer: Cllr. D. Sims: Seconder: Cllr. S. Lear:

8) Highways and Speeding:

Cllr. A. Cable said that another bracket was needed. The Clerk said that it had been ordered and that he had received a pro-forma invoice.

9) **Broadband**:

Cllr. A. Cable explained the current situation within the Parish. County and District Cllr. S. Burroughes said that he had a meeting regarding this issue and he would report back.

10) Snowplough:

This was discussed in Item 6.

11) Planning Matters:

There were no planning applications.

12) Clerk's Report, Correspondence and Donations:

The Clerk said that he had received the following notifications by email and had passed them on by email to the councillors.

Police Locality Meeting Online

Wellbeing Suffolk Community Network Meetings

Royal British Legion Survey

East Suffolk Sustainable Construction Supplementary Planning Document

Town and Parish Council Dissertation Research

Local Police Update

East Suffolk Council Grass Cutting

Town and Parish Council Planning Forum

Helping Local Councils secure external funding

East Suffolk Council Planning and Building Control Newsletter

Peasenhall and Sibton Bowls Club

Countdown to Census Day

Monitoring and open Data Update

East Suffolk Council Bin Rules

13) Financial Report:

a) Balances at the Bank on March 12th 2021:

Business Community Account £4411-32
Business Money Manager £6617-66

b) Receipts and Cheques for payment:

Payments:

Internet Banking	Clerk's Pay - January until March 2021	£235-00
Internet Banking	Clerk's Tax - January until March 2021	£58-80
Internet Banking	Clerk's Expenses - October 2020 until March 2021	£46-86
Internet Banking	SALC - Six Months Payroll Service	£22-80
Internet Banking	Westcotec – Brackets	£69-00

Receipts:

BACS	Bank Interest – September 2020	£0-16
BACS	Bank Interest – December 2020	£0-16
BACS	Bank Interest – March 2021	£0-16
BACS	SCC Sign Indicator Device Grant	£2625-00

Proposer: Cllr. A. Candler: Seconder: Cllr. A. Cable:

14) Internet Banking:

The Clerk reported that Internet banking had suddenly appeared that day on the Parish Council's HSBC website. He said that he would now try to pay a bill on it.

15) To agree Internal Control Statement and Reports:

The Internal Control Statement and Reports were agreed.

Proposer: Cllr. A. Candler: Seconder: Cllr. D. Sims:

16) New Policies:

The following policies were agreed and adopted by the Parish Council.

Audit and Impact Assessment
Data Consent Form
Data Protection and Information Management Policy
Procedures for Dealing with Data Breaches
Procedures for Dealing with Subject Access Requests

Proposer: Cllr. A. Dale: Seconder: Cllr. A. Cable:

17) Current Policies:

The following policies were agreed and re-adopted by the Parish Council.

Equal Opportunities Policy
Privacy Notice for Residents
Privacy Notice for Staff and Councillors
Privacy Notice for New Councillors

Proposer: Cllr. S. Lear: Seconder: Cllr. A. Candler:

18) <u>To receive information and agenda items for the next Parish Council Meeting on May 24th 2021:</u>

It was agreed to put the Snowplough, Borderbus Route 522 and the footpath in Pouy Street on the next agenda for the next meeting.

The Meeting ended at 9-11pm.