

Sibton Parish Council

A Meeting of the Annual Parish Council was held virtually via Zoom on Wednesday, May 5th 2021 immediately after the Annual Parish Meeting held at 7-30pm.

Present:

Cllr. A. Dale (Chair); Cllr. A. Candler (Vice-Chair); Cllr. A. Cable; Cllr. S. Lear; Cllr. R. Levett-Scrivener and Cllr. D. Sims:

Also Present:

Paul Widdowson (Clerk)

1) **To elect a Chair for 2021 – 2022 and receive the Chair’s Declaration of Acceptance of Office:**

Cllr. A. Dale was elected unopposed:

Proposer: Cllr. A. Cable: Second: Cllr. R. Levett-Scrivener:

2) **To elect a Vice-Chair for 2021 - 2022:**

Cllr. A. Candler was elected unopposed:

Proposer: Cllr. A. Dale: Second: Cllr. R. Levett-Scrivener:

3) **To appoint a Responsible Finance and Proper Officer for 2021 - 2022:**

The Clerk, Paul Widdowson, was appointed Proper Officer and Responsible Finance Officer for 2021 - 2022.

Proposer: Cllr. R. Levett-Scrivener: Second: Cllr. A. Cable:

4) **To elect Council Appointments for 2021 – 2022 not elected above:**

a) Independent Internal Auditor:

It was agreed to appoint Suffolk Association of Local Councils (SALC) and Cllr. S. Lear as the Internal Control Councillor.

Proposer: Cllr. R. Levett-Scrivener: Second: Cllr. A. Cable:

b) Playing Field:

Cllr. A. Dale was appointed as the council representative to the Sibton Playing Fields Committee.

Proposer: Cllr. A. Cable:

Seconded: Cllr. A. Candler:

c) Village Hall:

This post was left vacant.

d) Suffolk Association of Local Councils:

This post was left vacant.

5) **Review of Standing Orders:**

The Council agreed to the Standing Orders for 2021-2022.

Proposer: Cllr. S. Lear:

Seconded: Cllr. R. Levett-Scrivener:

6) **Review of Financial Standing Orders:**

The Council agreed to the Financial Standing Orders for 2021-2022.

Proposer: Cllr. S. Lear:

Seconded: Cllr. R. Levett-Scrivener:

7) **Adoption of Code of Conduct:**

The Clerk said that the Code of Conduct was unchanged. The Council agreed to the Code of Conduct for 2021-2022.

Proposer: Cllr. A. Candler:

Seconded: Cllr. A. Cable:

8) **Apologies:**

County Cllr. S. Burroughes:

9) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**

There were no Declarations of Interest.

10) **Requests for dispensations:**

There were no Requests for Dispensation.

11) **To receive a report from the County and District Councillors:**

There was no report from the County and District Cllr. S. Burroughes.

12) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

There were no members of the public at the meeting.

13) **To confirm the Minutes of the Parish Council Meeting held on Monday, March 22nd 2021 and the Extra-Ordinary Parish Meeting on Tuesday, April 27th 2021:**

The Minutes of the Parish Council Meeting held on Monday, March 22nd 2021 were agreed:

Proposer: Cllr. A. Candler: Seconded: Cllr. A. Cable:

The Minutes of the Parish Council Meeting held on Tuesday, April 27th 2021 were agreed:

Proposer: Cllr. A. Candler: Seconded: Cllr. A. Cable:

14) **Highways and Speeding:**

Cllr. A. Cable reported that the sign Indicator Device (SID) was still working although the battery was now nearly flat. He said that the SID was to be moved next to outside the school.

Cllr. A. Dale said that he thought that many drivers did react to the speed indicator whilst some did not and he felt that there were no sanctions for them.

15) **Broadband:**

There was nothing to report.

16) **Snowplough:**

The Councillors agreed that this issue was dealt with by Suffolk County Council.

17) **Borderbus Route 522:**

Councillors discussed the damaged verge and agreed to monitor the situation.

18) **Footpath in Pouy Street:**

There was nothing to report.

19) **Planning Matters:**

There were no current planning applications.

However it was reported that there would be some new planning applications soon.

20) **Clerk's Report and Correspondence:**

The Clerk reported that he had received a letter from Sizewell C.

21) **Financial Report:**

a) **Balances at the Bank on April 12th 2021:**

Business Community Account	£6 662-66
Business Money Manager	£6 617-66

b) **Cheques for Payment and Receipts:**

Payments:

Internet Banking	Clerk's Expenses	£0-20
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Receipts:

BACS	Clerk- Paul Widdowson	£0-20
	East Suffolk Council Precept	£2030-00

Proposer: Cllr. A. Candler: Second: Cllr. A. Cable:

The Clerk explained that to make sure that the receipt matched the payment an extra 20p had been paid to him as Clerk's Expenses before owing to a receipt miscalculation, finding that the 20p should not have been paid and the original amount was correct. The Clerk therefore had paid this 20p back. The Chairman had been consulted at each stage.

22) **Accounts Year ending March 31st 2021:**

a) **To approve Section 1 of the Annual Return and sign declaration:**

The Council approved and signed Section 1 of the Annual Return.

Proposer: Cllr. A. Candler: Second: Cllr. A. Dale:

b) **To approve Section 2 of the Annual Return and sign declaration:**

The Council approved and signed Section 2 of the Annual Return.

Proposer: Cllr. A. Cable: Second: Cllr. A. Candler:

c) **To agree the accounts for the year ending 31st March 2021:**

The Council agreed the accounts for the year ending 31st March 2021.

Proposer: Cllr. A. Dale: Second: Cllr. A. Candler:

