# **Sibton Parish Council**

A Meeting of the Parish Council was held at Sibton & Peasenhall Methodist
Church on Monday, March 28th 2022 at 7pm.

#### Present:

Cllr. A. Dale (Chair); Cllr. A. Candler (Vice-Chair); Cllr. A. Cable; Cllr. S. Lear; Cllr. A. Levett-Scrivener and Cllr. D. Sims:

#### Also Present:

Paul Widdowson (Clerk):

# 1) Apologies:

County and District Cllr. S. Burroughes:

2) To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:

There were no Declarations of Interest.

3) Requests for dispensations:

There were no requests for dispensations.

4) To receive a report from the County and District Councillor:

The Clerk said that he had sent two written reports to councillors.

5) Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.

There were no members of the public at the meeting.

6) <u>To confirm the Minutes of the Parish Council Meeting held on January 24th 2022.</u>

The Minutes of the Parish Council Meeting held on January 24th 2022 were agreed.

7) Highways and Speeding:

Cllr. A. Cable reported that the Sign Indicator Device (SID) was now on the A1120.

# 8) Footpath in Pouy Street:

Cllr. S. Lear reported that she had been informed by Suffolk County Council that they were awaiting the final design solution for the footpath in Pouy Street and hopefully this would be complete next month with the work completed by the end of the summer.

#### 9) Queen's Platinum Jubilee:

Cllr. S. Lear suggested that a Hawthorn Tree should be planted in recognition of the Queen's Platinum Jubilee. It was also suggested that a sign should be put up with a plaque saying that the sign had been refurbished in the Platinum Jubilee Year.

# 10) Church Lands Trust:

Cllr. A. Dale explained that the Church Lands Trust would like a donation to buy flower seed and said that it could perhaps be seen as part of the Platinum Jubilee Celebrations. He said that they would also like a donation from Peasenhall Parish Council.

It was agreed to make a donation of £250 to the Church Lands Trust.

Proposer: Cllr. A. Dale: Seconder: Cllr. D. Sims:

# 11) Planning Matters:

There were no planning applications.

#### 12) Clerk's Report and Correspondence:

The Clerk said that he had received a Royal British Legion Letter asking for a donation. It was agreed for the Parish Council to look at a donation in November 2022.

The Clerk said that he had also received a free invitation to join the Community Action Network.

#### 13) Financial Report:

# a) Balances at the Bank on March 12th 2022: To receive an update on the current financial status.

Charitable Bank Account £6 532-52
Business Money Manager £6 618-31

#### b) Payments and Receipts:

#### Payments:

Internet Banking Bank Charges Monthly to January 11th 2022 £5-40

Internet Banking	Bank Charges Monthly to February 11th 2022	£5-40
Internet Banking	Peasenhall Methodist Church - Meetings	£16-00
Internet Banking	SALC Payroll Service	£22-80
Internet Banking	Clerk's Pay – January until March 2022	£256-58
Internet Banking	Clerk's Tax – January until March 2022	£64-00
Internet Banking	Clerk's Expenses – January until March 2022	£10-19_
Internet Banking	Church Lands Trust Donation	£250-00

#### Receipts:

BACS Bank Interest – December 2021 £0-17

Proposer: Cllr. A. Levett-Scrivener: Seconder: Cllr. S. Lear:

# 14) HSBC Accounts:

After some discussion, it was agreed to keep the Bank Accounts with HSBC and not to move to another bank.

#### 15) Policies:

# **Data Protection Policy:**

The 'Data Protection Policy 2022' was agreed and adopted by the Parish Council.

Proposer: Cllr. S. Lear: Seconder: Cllr. A. Levett-Scrivener:

# **Homeworking Policy:**

The 'Homeworking Policy 2022' was agreed and adopted by the Parish Council.

Proposer: Cllr. S. Lear: Seconder: Cllr. D. Sims:

# 16) To agree Internal Control Statement and Reports:

The Internal Control Statement and Report 2022 by Cllr. S. Lear was agreed.

Proposer: Cllr. A. Dale: Seconder: Cllr. A. Cable:

# 17) To decide the date and receive agenda items for the next Parish Council Meeting:

The Clerk said that the next Parish Council Meeting would be the Annual Parish Council Meeting which would be on Monday, May 23<sup>rd</sup> 2022.

The Clerk said that the Annual Parish Meeting would be scheduled for 7pm.

It was agreed to put the Queen's Platinum Jubilee on the next Agenda.

#### The Meeting ended at 8-14pm.