

# **Sibton Parish Council**

**An Annual Meeting of the Parish Council was held at Sibton & Peasenhall Methodist Church on Monday, May 23rd 2022 at 8pm after the Annual Parish Meeting.**

## **Present:**

Cllr. A. Dale (Chair); Cllr. A. Candler (Vice-Chair); Cllr. A. Cable; Cllr. S. Lear; Cllr. A. Levett-Scrivener and Cllr. D. Sims:

## **Also Present:**

Paul Widdowson (Clerk); County and District Cllr. S. Burroughes and one parishioner (Left 8-47pm):

### 1) **To elect a Chair for 2022 – 2023 and receive the Chair’s Declaration of Acceptance of Office:**

Cllr. A. Dale was elected unopposed:

Proposer: Cllr. A. Levett-Scrivener:                      Second: Cllr. A. Cable:

### 2) **To elect a Vice-Chair for 2022 - 2023:**

Cllr. A. Candler was elected unopposed.

Proposer: Cllr. S. Lear:    Second: Cllr. D. Sims:

### 3) **To appoint a Responsible Finance and Proper Officer for 2022 - 2023:**

The Clerk, Paul Widdowson, was appointed Proper Officer and Responsible Finance Officer for 2022 - 2023.

Proposer: Cllr. A. Dale:    Second: Cllr. A. Candler:

### 4) **To elect Council Appointments for 2022 – 2023 not elected above:**

#### **a) Independent Internal Auditor:**

It was agreed to appoint Suffolk Association of Local Councils (SALC) as the Independent Internal Auditor and Cllr. S. Lear as the Internal Control Councillor.

Proposer: Cllr. A. Sims:    Second: Cllr. A. Candler:

**b) Playing Field:**

Cllr. A. Dale was appointed as the council representative to the Sibton Playing Fields Committee.

Proposer: Cllr. S. Lear:                      Seconded: Cllr. A. Candler:

**c) Village Hall:**

This post was left vacant.

**d) Suffolk Association of Local Councils:**

This post was left vacant.

5) **Review of Standing Orders:**

The Council agreed to the Standing Orders for 2022-2023.

Proposer: Cllr. S. Lear:                      Seconded: Cllr. D. Candler:

6) **Review of Financial Standing Orders:**

The Council agreed to the Financial Standing Orders for 2022-2023.

Proposer: Cllr. S. Lear:                      Seconded: Cllr. D. Sims:

7) **Adoption of Code of Conduct:**

The Clerk said that the Code of Conduct was unchanged. The Council agreed to the Code of Conduct for 2022-2023.

Proposer: Cllr. A. Candler:                      Seconded: Cllr. A. Levett-Scrivener:

8) **Apologies:**

There were no apologies.

9) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:**

Cllr. A. Levett-Scrivener declared a personal interest in DC 22 1594 FUL.

10) **Requests for dispensations:**

There were no requests for dispensations.

11) **To receive a report from the County and District Councillor:**

District and County Cllr. S. Burroughes said that he gave his report in the Annual Parish Meeting (APM).

In the APM, District and County Cllr. S. Burroughes said that he would like to see hybrid council meetings but it would need new legislation to allow councils to do this. He said that Automatic Number Plate Recognition (ANPR) cameras were available from the Police for Parish Councils to use. District and County Cllr. S. Burroughes reported that the 'Gull Wing' new bridge was being built on time and to budget which he hoped would help the flow of traffic and inward investment.

District and County Cllr. S. Burroughes said that there was a gradual return to the office by council staff but homeworking seemed to be more productive. He said that the Norse Contract runs out soon and Suffolk Services was setting up their own company.

There was some discussion with District and County Cllr. S. Burroughes over the situation at Pouy Street especially regarding the water supply to a house cut off by the River Bank collapse. District and County Cllr. S. Burroughes said that Suffolk County Council was working with the Environment Agency to resolve the situation.

12) **Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.**

The Parishioner said that he had knowledge regarding a planning application.

13) **To confirm the Minutes of the Parish Council Meetings held on Monday, March 28th 2022:**

The Minutes of the Parish Council Meeting held on Monday, March 28th 2022 were agreed:

Proposer: Cllr. D. Sims:                      Second: Cllr. A. Cable:

14) **Highways and Speeding:**

Cllr. A. Cable said that the speeding equipment was working well and now with a Data Collection Unit, he was able now to download and analyse the data.

15) **Footpath in Pouy Street:**

Cllr. A. Dale said that this had been discussed in the Annual Parish Meeting with the District and County Cllr. S. Burroughes and is noted above in District and County Cllr. S. Burroughes' Report.

16) **Queen's Platinum Jubilee:**

Cllr. A. Dale said that this had been discussed in the Annual Parish Meeting but he asked if he could be reimbursed £179-80 for the Platinum Jubilee Goods he had incurred. Councillors approved the payment of £179-80.

Proposer: Cllr. A. Levett-Scrivener:                      Seconder: Cllr. A. Sims:

17) **Planning Matters:**

*Proposal: Proposed lodge to be used as ancillary accommodation to the main dwellinghouse at Plum Tree Farm.*

*Address: Plum Tree Farm, Dunwich Lane, Heveningham, Saxmundham, Suffolk. IP17 2JT*

*Ref: DC/22/1474/FUL*

The Parish Council approved this planning application.

Proposer: Cllr. S. Lear:    Seconder: Cllr. D. Sims:

*Proposal: Positioning of curtilage boundary. Installation of private sewage treatment plant. Installation of above ground oil tank.*

*Address: Abbey Farmhouse, Yoxford Road, Sibton, Saxmundham, Suffolk. IP17 2LZ*

*Ref: DC/22/1594/FUL*

The Parish Council approved this planning application.

Proposer: Cllr. A. Candler:    Seconder: Cllr. A. Cable:

18) **Clerk's Report and Correspondence:**

The Clerk said that he had received a letter inviting Sibton Parish Council to talk to 300 School Decision makers in Dubai and Zurich Insurance.

19) **Financial Report:**

a) **Balances at the Bank on May 12th 2022:**

Business Community Account	£13 434-58
Business Money Manager	£6 618-31

b) **Payments and Receipts:**

**Payments:**

Internet Banking	Bank Charges Monthly to March 11 <sup>th</sup> 2022	£5-00
Internet Banking	Bank Charges Monthly to April 11 <sup>th</sup> 2022	£5-00
Internet Banking	Peasenhall Methodist Church - Meetings	£16-00
Internet Banking	Church Lands Trust Donation Update	£300-00



