### **Sibton Parish Council**

A Meeting of the Parish Council was held at Sibton & Peasenhall Methodist Church on Monday, November 20th 2023 at 7pm.

#### Present:

Cllr. A. Dale (Chair); Cllr. A. Candler (Vice-Chair); Cllr. A. Cable; Cllr. S. Lear; Cllr. A. Levett-Scrivener and Cllr. D. Sims:

#### **Also Present:**

Paul Widdowson (Clerk); District Cllr. J. Ewart and one member of the public (Left at 8pm):

#### 1) Apologies:

County Cllr. S. Burroughes sent his apologies.

2) To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms: Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:

Cllr. A. Levett-Scrivener said that he had a personal Interest in Item 10 and it was agreed that he would not vote.

#### 3) Requests for dispensations:

There were no requests for dispensations.

Item No. 6 was taken at this point of the meeting.

## To confirm the Minutes of the Parish Council Meeting held on Monday, September 18th 2023:

The Minutes of the Meeting held on September 18th 2023 were agreed.

Proposer: Cllr. D. Sims: Seconder: Cllr. A. Candler:

#### Item No. 5 was taken at this point of the meeting.

## <u>Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.</u>

A member of the public asked about the Peasenhall Village Sign on the border between Peasenhall and Sibton and said that it was overgrown and this needed to be cut back. They said that they would notify County Cllr. S. Burroughes about the sign.

The member of the public said that they believed that the speed limit on Rendham Road was too high and wondered what Sibton Parish Council's view was on reducing the speed limit. District Cllr. J. Ewart suggested that a speed survey be undertaken in the area and a decision could be taken depending on the results. Cllr. A. Cable added that a pole for a Sign Indicator Device (SID) was already there and a SID could monitor the traffic with the results informing a decision. Cllr. A. Dale said that he would like to know the results of any survey.

#### 4) To receive a report from the County and District Councillors:

District Cllr. J. Ewart said that after the recent floods, Sibton had been put in Category 3 for aid whilst Framlingham was in Category 1. She said that she believed that traffic ploughing through the flooded roads had contributed to properties being flooded by their bow waves. District Cllr. J. Ewart reported that Suffolk County Council had been cleaning out the drains and clearing up the flooded areas. She said that she hoped that each parish council had an Emergency Plan and wondered if each drainage grate should be numbered and kept clear. She said that Levelling-Up Money was being used to help those who had been flooded.

District Cllr. J. Ewart reported that East Suffolk Council was discussing a 20mph speed limit for core parts of villages if they wanted them and were also piloting a scheme to help smaller planning applications. She said that she was aware of the opposition to the installation of a street telecommunications cabinet opposite the school and would be finding out about it at East Suffolk Council. Cllr. A. Dale said that there had still been no progress regarding the riverbank in Pouy Street and Cllr. S. Lear said that noone seemed to wish to take responsibility. District Cllr. J. Ewart said that she would talk to County Cllr. S. Burroughes in how to progress this issue.

# 5) This Agenda Item was taken after Agenda Item No. 6 which was taken after Item Agenda Item No. 3.

#### 6) This Agenda Item was taken after Agenda Item No. 3.

#### 7) Village Sign:

Cllr. S. Lear reported that the Village Sign was ready to be put up but it was waiting for the base to be built and this was being organised.

#### 8) Highways and Speeding:

Cllr. A. Dale said that a parishioner had asked about the hedges being cut back and suggested that the Causeway Hedges should perhaps be removed rather than cut back. Cllr. A. Dale said that he would research the cost and ask for some quotes.

Cllr. A. Cable reported that the Sign Indicator Device (SID) had been situated in Pouy Street and he said that the speeds of vehicles was not too high. He reported that the SID would next be situated on the A1120.

#### 9) Footpath in Pouy Street:

Councillors believed that the footpath in Pouy Street had been discussed in Agenda Item 4 in the District Councillor's Report. District Cllr. J. Ewart said that she would be contacting the relevant authorities.

#### 10) Planning Matters:

Proposal: 1no. Walnut (1 on plan) - Crown reduction by 40% 2no. Unknown species (2 and 3 on plan) - Fell 1no. Beech (4 on plan) - Crown reduction by 9 metres 3no. Sycamore (5, 6 and 8 on plan) - Pollard to previous pruning points 1no. Sycamore (7 on plan) - Pollard to 5 metres above ground 1no. Unknown species (9 on plan) - Remove basal growth and crown reduce to 2 metres below previous pruning points Address: Lane House, Pouy Street, Sibton, Saxmundham, Suffolk. IP17 2JH Ref: DC/23/4108/TCA

The Parish Council approved this planning application.

Proposer: Cllr: D. Sims: Seconder: Cllr. A. Cable:

Cllr. A. Levett-Scrivener did not vote.

#### 11) Clerk's Report and Correspondence:

The Clerk said that he had received emails from two parishioners. The emails were concerning the installation of a street telecommunications cabinet opposite the school and the Inner Causeway Hedge.

The Clerk said that the Peasenhall Parish Council Clerk had contacted the Parish Council regarding a dead animal that to needed to be removed in Sibton.

The Clerk reported that he had received a reminder from the Pension Regulator that the Parish Council needed to complete Re-enrolment and Re-declaration by July 1<sup>st</sup> 2024 and a brochure.

The Clerk said that the Royal British Legion had written a letter asking for a donation and councillors agreed to put donations on the Parish Council Meeting Agenda in January. Finally, the Clerk said that he had received a pack regarding the National Grid Consultation on the Sea Link Project which he distributed to the councillors. There was some discussion on the proposals.

#### 12) Bank Accounts Review:

Cllr. A. Dale reported that he and Cllr. D. Sims would be obtaining the required paperwork.

#### 13) Financial Report:

#### a) Balances at the Bank on November 12th 2023:

Business Charitable Account £13 427-70
Business Money Manager £16 692-86

#### b) Payments and Receipts:

#### Payments:

Charitable A/c Bank Charges – October 2023	£5-00
Charitable A/c Bank Charges – Nov. 2023	£5-00
Clerk's Pay – July until Sept. 2023	£466-90
SALC Six-Months Payroll Service	£22-80
Suffolk Cloud - Hosting 2023-2024	£110-00
Invoice for installation of Noticeboards	£150-00
	Charitable A/c Bank Charges – Nov. 2023 Clerk's Pay – July until Sept. 2023 SALC Six-Months Payroll Service Suffolk Cloud - Hosting 2023-2024

It was agreed to pay the Clerk his salary for October to December 2023 and to pay the tax payment for October to December 2023 to the HMRC by Internet Banking at the end of December and early January respectively with the amount still to be advised.

#### Receipts:

BACS Cil Money £2950-20

The Financial Report and the proposal were agreed.

Proposer: Cllr. A. Levett-Scrivener: Seconder: Cllr. A. Candler:

# 14) Clerk's Pay 2023-2024: To agree the Local Government Services Pay Scale for 2023-2024 and therefore the Pay Increase for the Clerk backdated to April 1st 2023. To also review the Clerk's Contract and Pay for 2023-2024:

Councillors agreed to the pay increase for each scale point and to set the Clerk's Pay at Point 14 on the Local Government Services Clerk's Pay Scale 2023-2024. Councillors also agreed to the backpay to April 1st 2023.

Proposer: Cllr. A. Levett-Scrivener: Seconder: Cllr. D. Sims:

#### 15) **Budget and Precept 2024-2025:**

The Clerk set out the Budget for 2024-2025 and after some questions, the Councillors agreed the Budget:

Proposer: Cllr. D. Sims: Seconder: Cllr. A. Cable:

The Councillors agreed to set the Precept at £2350 for the Financial Year 2024–2025:

Proposer: Cllr. A. Candler: Seconder: Cllr. A. Cable:

# 16) <u>To decide the date and receive agenda items for the next Parish Council Meeting:</u>

The Clerk said that the next Parish Council Meeting was scheduled for Monday, January 15<sup>th</sup> 2024 and he would put 'Donations' on the Meeting Agenda.

The Meeting ended at 8-52pm.