

Sibton Parish Council

Members are summoned to a meeting of the Parish Council which will be held on Tuesday, December 19th 2017 at Sibton Nursery School at 7pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: *Paul Widdowson*

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:
Tel: 01986 872114: Email: paul.widdowson1@btinternet.com

Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **Clerk to the Council:** Welcome the New Clerk and Responsible Finance Officer: Paul Widdowson.
- 5) **To receive a report** from the County and District Councillors:
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 7) **To confirm the Minutes** of the Parish Council Meetings held on Monday, October 2nd 2017:
- 8) **Website:** Councillors to have an update on the development of the Website including Funding and Training.
- 9) **Highway Matters:** To update councillors on Highway Matters.

10) **Planning Matters:** To agree and discuss the following planning applications.

Proposal: Erection of 3 dwellings. Existing 3 derelict dwellings to be demolished.

Address: Kayleys Yard, Pouy Street, Sibton, Suffolk.

Ref: DC/17/4100/FUL

Proposal: Proposed static mobile home for holiday let.

Address: Rose Cottage, Sibton Green, Sibton, Suffolk.

Ref: DC/17/5026/FUL

11) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

12) **Financial Report:**

a) **Balances at the Bank on November 30th 2017:** To receive an update on the current financial status.

b) **Cheques for payment:** To review receipts and approve payments.

13) **Budget and Precept for 2018-2019:** Councillors to discuss and agree budget and precept:

14) **Code of Conduct:** To adopt the Suffolk Code of Conduct 2012.

15) **Standing Orders:** To review and adopt updated Standing Orders for 2017-2018.

16) **Financial Regulations:** To review and adopt updated Financial Regulations.

17) **To decide the date and receive agenda items** for the next Parish Council Meeting: