

# **Sibton Parish Council**

**Members are summoned to a Meeting of the Parish Council which will be held at Sibton Pre-School Covered Area on Monday, July 19th 2021 at 7pm.**

*Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 6) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:*

Signature: *Paul Widdowson*

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth IP19 8DR:  
Tel: 01986 872114 Email: [sibtonparishclerk@gmail.com](mailto:sibtonparishclerk@gmail.com)

## **Agenda**

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest and confirm all Members have reviewed their Declaration of Interest Forms:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting:
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **Co-option of Councillor:**
  - a) To consider any applicants who have applied for the vacancy on the Council:
  - b) To receive the Declaration of Acceptance of Office and to note any declarations of interest if co-opted
- 5) **To receive a report** from the County and District Councillor:
- 6) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 7) **To confirm the Minutes** of the Annual Parish Council Meeting held on May 5th 2021 and the Extra-Ordinary Parish Council Meeting on June 3rd 2021:
- 8) **Highways and Speeding:** Councillors to discuss speeding equipment.
- 9) **Footpath in Pouy Street:** Councillors to discuss the movement into the river.
- 10) **Zoom Subscription:** Councillors to discuss contributing to its use.

11) **Planning Matters:** To agree and discuss the following planning applications.

**Proposal:** Erection of an ancillary building.

**Address:** Sibton Park, Yoxford Road, Sibton, Suffolk. IP17 2LY

**Ref:** DC/21/2821/FUL

12) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.

13) **Financial Report:**

a) **Balances at the Bank on July 12th 2021:** To receive an update on the current financial status.

b) **Cheques for payment and Receipts:** To review receipts and approve payments.

14) **Acceptance of the Internal Auditors Report and to pay their invoice with any amendments:** Councillors to discuss the Internal Audit Report.

15) **Review of Standing Orders (Revised 2020):** To consider any changes needed:

16) **Review of Financial Regulations and any Amendments:** To consider any changes needed:

17) **Code of Conduct:** Councillors to review document and agree each document for 2021-2022:

18) **Website Accessibility Statement:** Councillors to agree the Statement for the Website.

19) **To decide the date and receive agenda items** for the next Parish Council Meeting: